

# Wedding Announcement

## SUBMITTED BY:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_

Email: \_\_\_\_\_

Requested Thursday for publication: \_\_\_\_\_

**Please submit all announcements by the Tuesday prior to publication date.**

*Please type or print information clearly. The Courier-Tribune can use this form to write the announcement or you may use it as a reference to write your announcement as you would like it published. All announcements are edited for spelling and grammar, according to Associated Press guidelines.*

*A photo may be added to any of the following packages. For photo options, please see the next page.*

## COMPLIMENTARY (Free):

Bride's first, middle, maiden name: \_\_\_\_\_

Bride's residence (City, State): \_\_\_\_\_

Groom's first, middle, last name: \_\_\_\_\_

Groom's residence (City, State): \_\_\_\_\_

Wedding date & location: \_\_\_\_\_

## BASIC (\$25):

Bride's parents & residence (City, State): \_\_\_\_\_

Groom's parents & residence (City, State): \_\_\_\_\_

Church/venue & time: \_\_\_\_\_

Continued on next page...

**STANDARD (\$50):**

Bride's education, occupation, employer: \_\_\_\_\_

Groom's education, occupation, employer: \_\_\_\_\_

Minister/officiant: \_\_\_\_\_

Reception information: \_\_\_\_\_

Honeymoon location: \_\_\_\_\_

**DELUXE (\$75)**

Additional information (wedding party, grandparents, etc.): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**PHOTO OPTIONS**

- An original black and white OR color photo is requested (no photocopies)
- If you bring your photo in person, we can scan the photo and return it to you at that time
- Photos may be emailed to **announcements@mycouriertribune.com**
- Photos should be sent as a JPEG or TIFF file and be clearly identified with the couple's names and type of announcement
- To have the photo returned by mail, please include a self-addressed, stamped envelope

**Single Column**



1.61" wide & 2.5" tall  
**Black & White: \$15**  
**Color: \$25**

**Double Column**



3.34" wide & 2.5" tall  
**Black & White: \$30**  
**Color: \$40**

**SELECT AN ANNOUNCEMENT PACKAGE**

- Complimentary – \$0
- Basic – \$25
- Standard – \$50
- Deluxe – \$75

..... **Announcement Package Cost: \$** \_\_\_\_\_

**SELECT A PHOTO SIZE**

- Single column – \$15
- Double – \$30
- Color – additional \$10 to either size

..... **Photo Cost: \$** \_\_\_\_\_

..... **GRAND TOTAL \$** \_\_\_\_\_

**HOW TO SUBMIT THIS FORM**

**Mail:** *Courier-Tribune*, Attn.: Celebrations, 104 N. Main St., Liberty, MO 64068

**Fax:** (816) 414-3340 (*Photos cannot be faxed*) • **Email:** [announcements@mycouriertribune.com](mailto:announcements@mycouriertribune.com)

**In Person – Liberty:** 104 N. Main St., Liberty, MO 64068 **Office Hours:** 8 a.m. - 5 p.m. on Mon. - Fri.

**In Person – Kearney:** 102 W. Washington St., Kearney, MO 64060

**Office Hours:** 8 a.m. - 1 p.m. and 2 - 5 p.m. on Mon., Tue., Thu., & Fri. (closed Wed.)

**Questions? Call the Announcement Desk at (816) 454-9660**